

NOMINATIONS COMMITTEE

04 OCTOBER 2017

REPORT OF THE SOLICITOR TO THE COUNCIL AND MONITORING OFFICER

NOMINATION PROCEDURE

PURPOSE

To consider the draft Procedure for Nominations attached to this report and the publication thereof.

RECOMMENDATIONS

That the Committee:

1. **consider the draft Procedure for Nominations**
2. **adopt the Procedure for use, subject to any amendments and publish on website for utilisation.**

EXECUTIVE SUMMARY

A Nomination Procedure was prepared when this Committee was created. The procedure has caused concerns from a capacity position in Democratic Services. It is necessary, to comply with statutory regulations, to have sufficient time to publish an Agenda which allows the legal notice required for a public meeting. Further in the months April, May and June of each year staff have a considerably higher workload than any other time of the year. In addition to elections, there is the annual Council meeting to prepare for and all of the preparation for committee calendars, allocation of seats on Committees etc., there is an outgoing Mayor organising events at the end of their municipal year and the incoming mayor to advise and guide for the coming municipal year.

The reviewed Procedure is attached in draft form for scrutiny by the committee. Any proposed and agreed amendments will be incorporated therein. The process time as indicated is important to allow time for proper legal arrangements to be put in place in relation to the organisation of a Nominations Committee meeting. As you can appreciate there is already a full calendar of meetings and such ad hoc meetings require to be arranged not only around the other meetings but in conjunction with the Chair of the Committee and officer availability. Once the Procedure is agreed by the Committee it will then be published on the Tamworth Borough Council website for use in the Nomination process.

RESOURCE IMPLICATIONS

In this Municipal year there is no budgetary provision for costs associated with awards.

LEGAL/RISK IMPLICATIONS BACKGROUND

None.

SUSTAINABILITY IMPLICATIONS

None.

BACKGROUND INFORMATION

The Constitution adopted on 10 September 2013 included a new Article constituting a “Nominations Committee” to consider applications under S249 of the Local Government Act 1972 and other suitable nominations for public recognition. Any nomination considered eligible under S249 of the Local Government Act 1972 has to be approved by full Council.

REPORT AUTHOR

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LIST OF BACKGROUND PAPERS

None

APPENDICES

Appendix A – draft Nomination Procedure